



Health Consumers Tasmania

Building a Consumers Health Voice in Tasmania

Position Description

Title:	Central Coast Community Connector
Level:	SCHADS – Level 5
Status	2 Years, Full-time (job sharing arrangement considered)

Health Consumer Tasmania

Health Consumers Tasmania is a small, not-for-profit community-based organisation that was established in 2019. We report to an independent board and are funded by the Tasmanian Department of Health and Primary Health Tasmania. We have over 800 Tasmanians who either closely work with us or follow us online – whom we affectionately refer to as our ‘community of interest’.

The aim of Health Consumers Tasmania is to empower the Tasmanian community to have meaningful input into their health system to ensure it meets their needs.

Community Health and Wellbeing Networks project

Health Consumers Tasmania is funded to roll out the State Government’s election commitment to pilot three Health and Wellbeing Networks (HWN) in three locations – Central Coast, Dorset and Huon Valley.

The project aims to empower the community to improve their health literacy and awareness and coordinate place based preventative health initiatives. Each Community Health and Wellbeing Network has determined the shape and focus of their network to build the capacity of regional communities to identify and respond to local health care needs.

Position Overview

The Central Coast Community Connector will play a key role in implementing The Right Place model in the Central Coast. The Community Connector will strengthen connections, provide networking opportunities, and share information about services, activities, groups and assets, which support community wellbeing. This role has been developed in response to community feedback and will build the capacity of existing community hubs, including groups and relevant businesses, to assist their members and clientele to find the support they need to engage in health promoting activities.

Key Responsibilities

- Establish and coordinate an initiative in the Central Coast region based on The Right Place model as a pilot, to improve awareness of and access to community-based services and supports.
- Develop and facilitate networks and collaborative partnerships across the community and with relevant key stakeholders such as government and non-government service providers



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and health industry, including outreach services, as they relate to community health and wellbeing.

- Collate details on key health and wellbeing stakeholders, initiatives, and assets of the community to develop and distribute information regarding available health and wellbeing services and programs to Central Coast residents and service providers (including the Central Coast Community Directory).
- Provide regular networking activities and promotion of activities that support Central Coast residents' health and wellbeing.
- Develop a communication strategy between Central Coast Council, community groups, individual community members, service providers and government agencies, using appropriate media and communication methods.
- Communicate funding and grant opportunities for groups and contribute to the delivery of agreed strategies.
- Report on performance against any budget, agreed key outcomes and external funding obligations as required.

Selection Criteria

- Relevant extensive practical experience and/or completion of relevant qualification.
- Demonstrated experience working with diverse stakeholders (external and internal) such as Government, corporate and community organisations, to develop and implement projects and initiatives, including the ability to establish positive and productive relationships.
- Demonstrated experience in community development, consultation, and/or project coordination and implementation of initiatives that support community health and wellbeing in a regional community.
- Highly developed oral and written communication skills including experience presenting to groups, report writing and project documentation. Knowledge and understanding of community-based health service providers, their target population, services, and referral procedures.
- Proven ability to work independently, with a high level of capability, discretion, and judgment, including problem solving and decision-making skills.
- Proficient in the use of computers and Microsoft Office.
- Current Driver's License and Working with Vulnerable People Registration (Employment status).

Desirable:

- Experience in the delivery of primary health care/health promotion and education.
- Experience working in collaboration with Local Government.
- Experience and/or knowledge of Asset Based Community Development.



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Organisational Responsibilities

- Adhere to all organisational policies, procedures, standards and practices.
- Act only in ways that advance the objectives and reputation of the organisation and its partners and promote a positive image within the community.
- Work within the scope of responsibilities listed in this position description and undertake other duties, consistent with skills and experience, as and if directed by Manager, Health and Wellbeing Networks.

Organisational Relationships

This role reports to Manager Health and Wellbeing Networks, Health Consumers Tasmania. Works in collaboration with the Community Reference Group. There may be some requirement to supervise volunteers. Mentoring will be available. The position is subject to a three-month satisfactory probationary period.

Health and Safety Responsibilities

The incumbent will be required to use all equipment generally found in an office environment. The incumbent is expected to exercise a standard of reasonable care in the performance of his/her duties to minimise exposure to risk and minimise the occurrence of accidents to self and others.

Enquiries

For any enquiries, please contact Megan Collier on 0477 017 020 or megan@healthconsumerstas.org.au

Application Process

Please send resume and responses to the selection criteria to ulverstone@healthconsumerstas.org.au by **Friday 10th November 2023**.

Occupant

Date of Occupation

Signature of Occupant

Manager

Signature of Manager

Date

Date Created: October 2023

Last Reviewed: October 2023